App privacy checklist

App _____ Vendor _____ Date _____

For any app that will hold student records. Ask the vendor, then share the answers with your district's technology or privacy office.

1. **Where is student data stored?** ☐ OK ☐ Follow up

2. **Does the vendor receive any student information, including audio, transcripts or diagnostic logs?** ☐ OK ☐ Follow up

3. **Is an account required, and who can access the data?** ☐ OK ☐ Follow up

4. **Is data encrypted at rest and in transit?** ☐ OK ☐ Follow up

5. **If the app uses AI, where does processing happen? Is any data used for training?** ☐ OK ☐ Follow up

6. **Which third parties (analytics, crash reporting, advertising) touch the data?** ☐ OK ☐ Follow up

7. **How long is data kept, and how is it deleted?** ☐ OK ☐ Follow up

8. **What happens if the device is lost?** ☐ OK ☐ Follow up

9. **Can the district deploy and manage the app?** ☐ OK ☐ Follow up

10. **Will the vendor sign a data privacy agreement or a written attestation?** ☐ OK ☐ Follow up

General information, not legal advice. Your district's policies decide what applies.

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